

July 9-11, 2026  
Liverpool, UK

# SPEAKER GUIDELINES

35<sup>th</sup> Annual Scientific Meeting



## DEAR SPEAKERS,

In order to prepare your presentation at the ECVS Annual Scientific Meeting 2026 in Liverpool, UK in the best possible way, we kindly ask you to carefully read the below guidelines related to your oral presentation(s) and to follow the steps that are hereby described.

We thank you in advance and look forward to having a successful meeting !

### PRESENTATION GUIDELINES

#### STEP 1 | PREPARE YOUR PRESENTATION

Please make sure to strictly follow the below guidelines when preparing your presentation:

- | PowerPoint file (.ppt / .pptx compatible with at least PowerPoint 2007, or a more recent version)
- | 16:9 format (landscape)
- | 16pt minimum size of standard font
- | High contrast layouts and lettering should be used.

#### STEP 2 | SLIDE UPLOAD PLATFORM

Once your presentation(s) is/are ready, submit it by using our ECVS Scientific Meeting Slides Upload Platform via this link: [ecvs-slides.humacom.com](https://ecvs-slides.humacom.com). The platform will be opened in early June. The size your file should not exceed 200 MB. If however it does, please use WeTransfer or DropBox and send us the link by email through: [slides@humacom.com](mailto:slides@humacom.com)

If you cannot submit your presentation(s) via our submission platform please make sure to have it on a USB key and remit it no later than 2 hours prior to your presentation to the Preview Room at the Liverpool Experience Campus in Liverpool.

#### STEP 3 | WAIT FOR THE CONFIRMATION

Once your slides are submitted to our platform or by email, our team will review them and confirm that everything is alright or let you know if some changes are required by sending you an email.

#### STEP 4 | PREVIEW ROOM

During opening hours/dates and at least 2 hours before the beginning of your session, we ask you to present yourself to the preview room in order to:

- | Review your presentation(s) with our technical staff
- | Make a last-minute change to your presentation(s)
- | Receive any support from our staff
- | Upload your presentation to the server

**Note: No personal computer will be authorized. Please use the one installed in the room**

- ✦ Speaker Preview Room: Room 4B (1st floor)
- 📅 Open July 8 from 16h00 to 18h00  
July 9 from 08h30 to 18h30  
July 10 from 07h30 to 17h00  
July 11 from 07h30 to 16h00

#### STEP 5 | TRANSFER OF YOUR PRESENTATION(S)

Once everything is validated with our technical team, the presentation will be automatically transferred to the lecture hall where your session will take place.

#### STEP 6 | LAUNCH OF YOUR PRESENTATION(S)

When it is your turn to present, the technical team present inside the room will launch it on the screen. A remote control will be on the lectern for you to manage your slides during the presentation. A comfort screen will be available in front of you, with your presentation playing, so that you don't have to look over your shoulder. Please, kindly note that the presenter view will be displayed, by default, if your slides contain notes.

View the Scientific Programme [here](#). The programme is updated at regular intervals. If you discover any incongruencies or typos in your name or your title(s), please contact the ECVS Office at [info@ecvs.org](mailto:info@ecvs.org) or +41 (0)44 635 84 92 / 90.

MEETING VENUE  
LIVERPOOL  
EXPERIENCE CAMPUS

King's Dock, Port of Liverpool,  
Kings Dock St, Liverpool L3 4FP

SUPPORT CONTACT  
DETAILS  
[support@humacom.com](mailto:support@humacom.com)

CONGRESS DATES  
AND OPENING HOURS

July 9 – 09:30 to 20:15  
July 10 – 08:30 to 19:30  
July 11 – 08:30 to 19:00